# TITLE

## Subtitle

## Author Name

This template is provided for those who feel comfortable using templates to see what the article will look like. It will also save the editor time copying and pasting and reformatting, but isn’t essential. To keep things simple, all the paragraphs are indented, but in the final version, the first word is usually ‘small caps’ without an indent for the first paragraph.

The remaining paragraphs are indented. You can see more detailed information in the style guide, but I’ll provide the actual formatting for elements that are different in case you would like to use them.

Footnotes (providing extra information) appear at the bottom of the page[[1]](#footnote-1), using roman numerals, but sometimes MS Word has a tantrum and changes them back to Arabic numerals. The editor can fix this.

See information about endnotes over the page (I’ve forced a page break so you can see the second page, where you can put the title in a header.)

Caption for an image – No Figure numbers; just italics, centred

The page and paragraph formatting is set up to fit the *MM* page. Please do not change the margins to try to fit something into the space; that’s the editor’s job. If you want to print it (and the printer says it doesn’t like the size), I suggest you copy and paste into a separate document for printing.

This paragraph is pretending to be a long quotation from *Swallows and Amazons* so you can see how to format it (indented, Garamond 11 (not 121). As there are so many editions, we usually refer to the chapter number rather than page numbers for The Twelve (*SA,* Ch. 71).

For referencing, we are happy to acknowledge source material and references in the text (particularly for the SA books, *Auotbiography* and *Life*), but feel free to use any referencing you are familiar with, and the editor will adapt. The main thing is to provide enough bibliographic information so that a reader can find the source easily. If you are using a direct quote, please provide the page number (or chapter number if it is one of The Twelve). If you have more complicated references (e.g. an article), we use a variant of MHRA ‘footnoting’ style, which is actually endnoting, like this**[[2]](#endnote-1)**. Endnotes go at the end of the page.

As you can see, spaces between paragraphs are automatic.

1. Here is a footnote for adding comments to the text. References go in endnotes. [↑](#footnote-ref-1)
2. The Arthur Ransome Society, ‘*Mixed Moss* Style Guide May 2021’. [↑](#endnote-ref-1)